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DD/S 57-2281

BLL 10

MEMORANDUM FOR: Acting Deputy Director (Support)

SUBJECT: Air Conditioning Units

REFERENCES: (a) Memo to Director of Logistics from DD/I dated 26 June 1957, Subject: Space for the Office of the Deputy Director (Coordination)

(b) Memo to Chief, [redacted] Branch/OL from Supply & Services Officer/TR dated 1 July 1957, Subject: Air Conditioner Moves - Alcott Hall to Quarters Rye and within Quarters Rye

1. This memorandum contains a recommendation submitted for pending DD/S approval. Such recommendation is contained in paragraph 5.

2. Three one-ton window type air conditioners are required in conjunction with the development of space for [redacted] STAT DD/C, as outlined in Reference (a). Rooms in the Administration Building not so equipped at present are 305, 307 and 323.

3. Certain areas in Quarters Rye Building are not air conditioned. The total requirement in this building amounts to fifteen one-ton units. Reference (b) contains a request made by O/TR for the removal of seven units from Alcott Hall and installation of same in Quarters Rye. The Office of Logistics frequently relocates air conditioning units within a building but opposes the transfer of units between buildings. Compliance with O/TR's request would deprive the Finance Division of seven units in Alcott Hall unless air conditioners are taken from Tempo I when its move is made. The chain reaction would terminate with DD/P the eventual loser when Tempo I space is available for occupancy.

4. Justification for the eighteen units is based upon the following factors:

a. Owing to the nature of their work high level personnel who will be located in Rooms 305, 307 and 323, Administration Building, cannot be excused when excessive temperature and humidity conditions are prevalent.

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Air Conditioning Units

b. Space in Quarters Eye Building will be used primarily by O/TR for classroom purposes. Because classified material will be used and discussed during these sessions the windows must be kept closed. This factor coupled with excessive outside temperature and humidity plus body heat generated under crowded conditions results in a problem which can only be solved with adequate air conditioning. Although Quarters Eye is a temporary structure and scheduled for demolition upon completion of the new building, the units will be used for replacement purposes in other Agency occupied space.

5. It is recommended that approval be given this Office to procure the eighteen units [redacted] and arrange with [redacted] Group Forces to install them. O/L funds are available for these purposes.

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[redacted]
JAMES A. GARRISON
Director of Logistics

CONCURRENCE:

S/
General Counsel

7/17/57
Date

The recommendation in paragraph 5 is approved:

JUL 18 1957
Date

(signed) H. Gates Lloyd

H. GATES LLOYD
Acting Deputy Director
(Support)

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